



Motion Picture & Television Fund Job Openings

The successful candidate must meet all competency standards and pre-employment requirements established for the position(s) for which he/she is applying. All positions require good communication skills.

<i>Job Title</i>	<i>Job Code</i>	<i>Shift</i>	<i>Status</i>	<i>Work Schedule</i>	<i>Pay Range</i>	<i>Job Requirement</i>	<i>Dept Name</i>	<i>Req #</i>
MPTF WASSERMAN CAMPUS 23388 Mulholland Drive Woodland Hills, CA 91364								
CNA	9003	1	AI	36HR WEEK	21 - 22	Current CA CNA cert, BLS, MAB, Fire Safety within 90 days of hire req. 1 yr having worked in a psych unit pref.	BEHAVIORAL HEALTH	4088
CNA	9003	1	AI	36HR WEEK	21 - 22	Current CA CNA cert, BLS, MAB, Fire Safety within 90 days of hire req. 1 yr having worked in a psych unit pref.	BEHAVIORAL HEALTH	4188
CNA	9003	3	AG	36HR WEEK	21 - 22	Current CA CNA cert, BLS, MAB, Fire Safety within 90 days of hire req. 1 yr exp having worked in a psych unit pref.	BEHAVIORAL HEALTH	4016
CNA	9004	1	AF	40HR WEEK	21 - 22	Current CA CNA cert, CPR, Fire Card req. 1 yr exp working in a LTC facility req. Must be willing to float.	HARRY'S HAVEN	4216
CNA	9004	1	AP	24HR WEEK	21 - 22	Current CA CNA cert, CPR, Fire Card req. 1 yr exp working in a LTC facility req. Must be willing to float.	HERSHOLT PLACE	4195
CNA	9004	1	AP	24HR WEEK	21 - 22	Current CA CNA cert, CPR, Fire Card req. 1 yr exp working in a LTC facility req. Must be willing to float.	HERSHOLT PLACE	4212
CNA	9004	3	AP	24HR WEEK	21 - 22	Current CA CNA cert, CPR, Fire Card req. 1 yr exp working in a LTC facility req. Must be willing to float.	HERSHOLT PLACE	4211

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FINANCIAL ANALYST	2020	1	AF	40HR WEEK	34.67 - 43.34	BA degree in Finance, Acctg, Bus Admin or equivalent req. 3 yrs of progressive exp in finance & financial reporting req. Exp in Kronos, ADP, Lawson, Sage Intacct pref.	FIN PLANNING/SYSTEMS/REV CYCLE	4206
FOOD SERVICE WKR II RESIDENTIAL	9045	2	AP	24HR WEEK	21 - 21	High School diploma or equiv. Must be familiar with cleaning & sanitizing agents and their proper use, sanitation regs. Knowledge of local, state, fed health code regs.	FOOD SERVICE RESIDENTIAL	4112
LVN	3006	1	AF	40HR WEEK	26.02 - 34.02	Current LVN License, BLS, Fire Safety req. 1 yr exp in LTC pref. IV cert pref.	HERSHOLT PLACE	4202
LVN	3005	1	OC	VARIED	26.02 - 34.02	Current LVN License, BLS, Fire Safety req. 1 yr exp in LTC pref. IV cert pref.	MPH	4218
LVN	3006	2	AF	40HR WEEK	26.02 - 34.02	Current LVN License, BLS, Fire Safety req. 1 yr exp in LTC pref. IV cert pref.	MPH	4205
PER DIEM COOK HELPER	9067	1	PD	24HR WEEK	21 - 22	High School diploma pref. Previous exp pref. Good communication skills.	FOOD SERVICE RESIDENTIAL	4191
PER DIEM EVS TECH	9064	1	PD	16HR WEEK	23.73 - 23.73	1 yr exp working in either a hotel, motel or hospital env. Good communication skills req.	EVS RESIDENTIAL	4140
RECEPTIONIST	5068	1	OC	VARIED	21 - 24.66	Min. High school diploma, Must be able to read, write, follow oral & written directions in English. Must be computer literate & able to walk req distances to svc the building.	STARK VILLA	4207

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RECEPTIONIST/TRANSP COORD	5068	1	AF	40HR WEEK	21 - 24.66	High School Diploma or equiv. Min 1 year exp providing care seniors. CNA or Residential Assist training pref. CPR/ F.A., fingerprint clearance req. Good computer skills.	RESIDENT BUSINESS SERVICES	4217
SUPV, NURSING RELIEF	1364	3	AF	40HR WEEK	51.01 - 63.75	CA RN license, BSN pref. Current state license as a RN, BLS & MAB certs req. Min 5 yrs exp as a RN, preferably with prior supervisory exp.	HEALTH SERVICES ADMINISTRATION	4214

COMMUNITY SERVICES 3601 W. OLIVE AVE., STE #625, BURBANK, CA 91505

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Shift 1 = Days

Shift 2 = Evenings

Shift 3 = Nights